



GlenKatherine
PRIMARY SCHOOL

LINKLETTER



Children, Teachers, Parents: A partnership for the future

Issue 2 18th Feb 2019

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LEANNE'S COMMUNICATION

ASSEMBLY CHANGE

We have changed our approach to assemblies this year with the opportunity for year levels to have more intimate assemblies throughout the term. Feedback from many of our students and teachers last year indicated that while a whole school assembly is important, some of the content is not as interesting or engaging for all students. Our Junior School are not overly interested in Senior School sport reports for example, while our Middle to Senior are not as engaged in everything presented at a Prep/Junior level. For this reason we are having a Whole School Assembly every Friday of the even week timetable. This coincides with the Linkletter that goes home every Monday of that same week. Every odd week, unless communicated differently in the lead up, year levels will be conducting their own assemblies. We will be having a Prep Assembly time, a Junior School, Middle School and Senior School assembly time. These assemblies will focus on specific information for the students in this area as well as provide the opportunity for performance, work celebration, student presentations and awards to be shared. Our Preps are doing a great job settling into school life and will join our Whole School Assembly in week 6. Parents are very welcome to attend all assemblies and we are currently confirming when and where each assembly will take place to share with you. This Friday will be a Whole School Assembly.

GRATITUDE to our wonderful Community

I am extremely proud to be part of a community that demonstrates genuine kindness and concern for others. Last week on our GK Primary Facebook page, Shannon put the call out to families to assist with transport and other needs for one of our families who are experiencing some personal challenges at the moment. We have been overwhelmed with the generosity of our people, picking up and dropping off children and even delivering meals to be shared. I just want to say thank you on behalf of this family. We are so grateful.

QUEENSLAND FLOODS

We try to teach gratitude and mindfulness to our children every day and providing opportunities for our children and families to give to others through kind gestures is so important to us. This supports our education about Bullying also (Make A Stand), countering the behaviours we want to eliminate from schools with a positive and kind mindset. Usually our Junior School Council would put the call out for this however it is still in the process of being formed. So I am putting the call out instead. Over the next two weeks, if you as a family are able to give anything at all to the Queensland Floods we will bring this together as a donation to The Red Cross Disaster Relief and Recovery Work. We know every little bit counts - something as small as a gold coin donation from every child would result in more than \$600 to donate. If you can, please send money to school with your child to give to their classroom teacher. I look forward to sharing the impact we can make when we all come together with the children in the coming weeks.



OPEN AFTERNOON—come join us tomorrow afternoon if you're able. Classrooms and Specialist areas are open between 3.10pm and 4.30pm. Come see your child's learning environment and have a chat with teachers in a low key way.

SCHOOL COUNCIL ELECTIONS

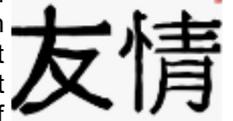
Further in the Linkletter you will find information regarding the 2019 School Council Election. Each year there is an opportunity for parents to nominate for School Council for a two year cycle. School Council is a great opportunity to gain further insight the governance of schools, processes and procedures that drive school decisions and needs as well as providing an opportunity for parent feedback and perspective. If you are interested in joining School Council take note of the information provided. Our School Council AGM is on Wednesday 20th March at 7.00pm, followed by our first meeting of the new School Council. If you require additional information please do not hesitate to contact me.

Leanne's message contin-

LEANNE'S COMMUNICATION CONTINUED

MANDARIN Launch

Last week was our first week of the Chinese Program, with all classes participating in their first session with their class teacher. A video-conference linked teachers in Beijing to our GK classrooms for an interactive 25 minute lesson. Children learnt some language as well as interesting information about China, as part of our cultural focus. In talking to children they expressed enjoyment in their first session, with many greeting me in mandarin during the week. Key language taught in different areas of the school this week includes;



hello: Ni hao (nee how)

goodbye: Zaijian (dzai jee-en)

my name is: Wo jiao (waw jeow)

thank you: xie xie ni (shieh shieh knee)



With the introduction of anything new there are going to be many questions and wonderings with it. I thank parents for their openness in asking questions that we aim to clarify here so that all parents have further insight into the program.

Will the children become fluent in mandarin through this program? It is not our expectation that our children or staff will become fluent in mandarin through the Chinese Program. This would be the same expectation of any language taught in our school or any primary school setting unless far more time was allocated each week out of the curriculum. Our aim is not to have every child speak mandarin fluently but to immerse our

children in a culture that will awaken their understandings of the world around them and ignite perhaps an interest in pursuing cultural/language learning later in life. Learning about culture and language further supports our deep intent to teach understanding and acceptance of diversity and uniqueness. These are the big picture goals of this program, but of course learning basic mandarin words and phrases is a key part of this.

What does a session look like? Each week your child's class will have an allocated time within the specialist timetable to connect to their teacher in Beijing via video-conference. This can occur in the classroom using the televisions or in the room next to the Library which is being converted into the 'Mandarin Lounge'. Your child will have the same mandarin teacher every week. Your child's classroom teacher facilitates the lesson with the mandarin teacher. At no time is your child's classroom teacher not in the lesson/room. The lesson becomes a team approach between both teachers, with talking and interactions occurring between all in the room. The lesson focuses on core language for the week as well as cultural content within a 20-25 minute video-conference session. After the session ends, further work is completed by the children with our classroom teachers.



Are images of the children captured/recorded? (Cybersafety) No images are captured or recorded. The video-conference links are provided by My Education Group which is a 100% Australian owned company. Zoom software is used to connect to the Chinese teachers and a risk assessment is in place regarding the use of Zoom software. (This full document can be found on our website and has been added the end of this Linkletter for your perusal).

Who employs the Chinese teachers? How do we know they are recruited against stringent expectations that govern our teaching profession? All of The Chinese Program mandarin teachers are subject to an extensive recruitment process which is managed by their Program Manager - Weifeng Mao. Weifeng also co-wrote the Chinese language program for the Australian Curriculum and is an expert on teaching pedagogy as it applies to languages and is one of Australia's most respected Chinese teachers. She is also responsible for all ongoing training and feedback to our teaching team.

How do we guarantee the safety of our children in this cyber lesson? Please refer to the attached risk assessment in regard to how risks are mitigated. Please also note that no Chinese lesson takes place without the supervision of the classroom teacher. Only classroom teachers can commence the lessons.

Have there been any problems in other schools who have participated in the program? How many other schools are currently participating? The program teaches Chinese to more than 20,000 Australian primary school students every week and has been operating successfully for the past 7 years. The impact on students being able to use technology to converse in a foreign language to a native speaker in their home country has been widely regarded. The Chinese Program curriculum and pedagogy has been designed by some of the most respected names in the language learning space and they remain committed to student safety and successful learning outcomes.

We recognise that using technology in this way is a relatively new medium and can cause some uncertainty among people who aren't familiar with the concept. The Chinese Program ultimately serves to provide schools with a sustainable language solution that students find engaging and educational.

Once our classes are implemented in a consistent manner we will be opening up these sessions for parents to visit to see a lesson first hand. We will also provide a parent session where they can come to and participate in a session themselves.

In the meantime, we look forward to sharing our learning with you. *Zaijian*

LEANNE'S COMMUNICATION CONTINUED

PHOTO DAY Our school photo day is on **THURSDAY 28th FEBRUARY**. Come to school looking especially shiny and sharp on this day.

CHILD SAFETY & SUPERVISION TIMES Follow Up

Last Linkletter I summarised the joint expectations of both our parents and staff in ensuring all students are kept safe in our school yard. This included appropriate drop off and pick up times. This week I would like to bring to our parents attention the level of supervision that occurs before and after school so you are fully aware and can assist in supporting our safe school approach.

Before school and after school we have two fully supervised areas of the yard. This is the drop off and pick up zones (crossing and gazebo). These areas are supervised between 8.25am and 8.40am in the morning and 3.00pm and 3.15pm in the afternoon. Other areas of the school have a high number of staff and adults present during this time however you will not find all areas of the school formally supervised as is the case during lunch and recess times. Staff are in classrooms and visible around the school during these times and can be readily accessed if needed. Once children enter our yard they are to remain inside.

If a child is late they must head to the office before class to sign in via the **SENTRAL** Portal. Children who are not picked up before 3.15pm will be directed to the office where an adult can collect them on arrival. Should children remain in the office past 3.30pm, a call to an emergency contact will be made. Any children who repeatedly are found to be at school past 3.30pm will be directed to our OHSC Program for supervision (charges will result). If you are unable to get to school or are running late a quick call to the office will assist in communicating this with your child. 3.00pm is our dismissal time so we expect parents to be picking children up from school within a 15 to 20 minute period. While we all understand occasionally lateness can occur, picking up children within this timeframe is our expected norm so that children feel safe and secure and staff are able to resume their expected duties in their day. I thank everyone in advance for supporting our processes in the best interest of all concerned.

CALENDAR in LINKLETTER

In this Linkletter you will find a Term Calendar to inform you of key events happening across the school. Please make note of some important dates, particularly Prep Family BBQ, Harmony Day (Orange dress up is our norm so start searching for orange accessories), our PFA Family Afternoon, the whole school Fun Run and the Parent Teacher Interviews later in the term.

BULKBILLING for program support and excursion, incursions and events

This week parents will receive their bulkbilling information for their children. Rather than ask for parent payments throughout the year, we provide the full overview of planned and necessary costs for parents as a bulk payment.

Parents need to be aware that we have a strict payment policy aligned to bulkbilling. *If payment for any incursion or excursion has not been received three days prior to the event, children will not be able to attend or participate.* Our organisation and payment expectations for companies/resources force this to be the case and allows our planning processes to be secure. There will be numerous reminders before this time to allow payments to be in or communication regarding payment to occur.

If for any reason payment of these costs are causing concern or challenge for families I encourage you to make contact with Jodee Jackson (Business Manager) for possible alternate arrangements to be discussed.

Dogs in the school yard

Over the past week we have noticed many dogs on leashes in the school yard, dropping off or picking up children. I am a dog lover and know that most dogs are well behaved and managed when on leashes. However it is our policy, within Department policy, that dogs are not to be brought into the school yard. Safety of community is the focus and while I feel it is highly likely that most dogs behave safely with their owners, we cannot guarantee that every dog is totally harmless. For this reason I ask all dogs to be kept out of the yard and that children meet their dogs at the gates for their walk home. The only exception are guide dogs or guide dogs in training.

School Uniform

Great to see all of our students making an effort to be in correct school uniform to start the school year. Just a reminder to anyone wearing accessories in their hair. All these accessories must be in school colours. The large bows as seen right must be in our blues or white only. The only change in colour could be found on runners. A reminder also that our school hats need to be worn daily. Some children have been scouring lost property for hats last week so if you need another the uniform shop will be able to help you out. All labelled clothing, hats and belongings are returned to children weekly so please label everything also.



Have a wonderful week. Leanne Tingwell

SEL @ GK

Self-regulation is something everyone continually works on, whether we are aware of it or not. We all face difficult situations that test our limits from time to time. If we are able to recognise when we are becoming less regulated, we are able to do something about it to feel better and get ourselves to a better place. This comes naturally for some, but for others it is a skill that needs to be taught and practiced. This is the goal of The Zones of Regulation. By focusing on underlying deficits in emotional and sensory regulation, executive functions (skills that are used for: planning and doing tasks, organising, regulating behaviour, working memory, impulse control and attention), and social cognition. The Zones of Regulation incorporates Social Thinking® concepts and numerous visuals to teach students to identify their feelings/level of alertness, understand how their behaviour impacts those around them, and learn what tools they can use to manage their feelings and states.



Managing our emotions is difficult, whether you are six or forty-six! Teaching our children to effectively manage their feelings and emotions is such an important, ongoing task for both teachers and parents – there is no one-size-fits-all lesson for helping children to understand feelings, it takes many, regular touches as a child moves through the following stages of emotional development;

- ◇ Recognising a range of emotions in themselves and others
- ◇ Recognising the physical and emotional responses we have to each of these emotions
- ◇ Learning to express their own feelings verbally
- ◇ Learning to calm oneself down in the face of overwhelming emotions, and
- ◇ Learning to treat others with kindness and empathy.

Managing Big Emotions

Patience is always right there at the top of the list as a struggle for parents. We struggle to keep our cool in all sorts of situations – when we are rushing to get everyone out the door, when we have asked our kids to do something 100 times, when they whine and whinge, when siblings squabble, and the list goes on. Often it is when our children are having the most trouble keeping their cool that we also lose ours. Which we all know is pretty unhelpful in the scheme of things, especially as our children are watching and learning from everything we do. And managing big emotions is hard when you are six or sixteen. In fact at times it can be hard, whatever age you are!

Being prepared with a strategy for helping children through those times when they are experiencing big or overwhelming emotions such as anger, frustration, jealousy or embarrassment, is one way to help both you and them to work through those emotions more effectively. It's not about teaching our children that their emotions aren't important or valid, or that they must be hidden or suppressed, but it is about helping them to find socially acceptable ways to express and deal with their emotions – most importantly, in ways that don't hurt others.

5 Steps to Managing Big Emotions

1. Remind myself that it is never okay to hurt others.

It is important to set clear guidelines about what is acceptable and what is not. In our house, we are not allowed to hurt or be destructive to others or their property. That includes hurting others with our words.

2. Take 3 deep breaths or count slowly to 10.

Helping children to understand that these big feelings are completely normal but it is their reaction and actions as a result of those feelings that can hurt others (and ultimately, ourselves), is an important part of the calm down plan. Taking a few deep breaths or slowly counting to ten gives the child time to recognise their body's warning signs – whether they be a tense body, clenched teeth or racing heart. When making a plan, talk with your child about how their body feels when they are angry or frustrated and then introduce the idea of taking a few breaths to compose themselves and to form a better course of action then striking out at another person.

Social and Emotional Learning

SEL @ GK

3. Use my words to say how I feel and what I wish would happen.

Acknowledging the big feelings recognises that these feelings are legitimate and important and saying what they wish would happen helps to open a problem solving conversation. Of course, what they wish would happen won't always be an acceptable solution for all parties, and this can often be a difficult lesson for children to learn (and virtually impossible for very young children to learn) and they will often need support to work out a more peaceful solution, especially when they are used to striking out when they feel big emotions.

4. Ask for help to solve the problem.

As an adult I often find talking through a problem really helps me to process it, and children will often need support as they learn to problem solve and find solutions in social situations. Let your child know that it is okay to ask for help when they don't feel that they can solve the problem and keep these important channels of communication open, so that one day when they are working on much bigger problems than a spat with a sibling or frustration with a friend, they feel that they can always come to you for help.

5. Take the time I need to calm down.

Let your child know that sometimes they just won't feel that the solution proposed is enough and that they may still feel angry or upset even having worked through each of the above steps, and that in these situations it is often better to walk away or to find another safe way to diffuse those feelings. Next week I will share a range of cool down strategies that children can use to help work through these lingering emotions or to distract themselves from the situation. As an adult, it is important to remember that this step is not about isolating the child but about giving them space if they want it, or going to them and supporting them through this final step if they need it.





Parenting Anxious Children

**Does your child worry, feel anxious and seem stressed at times?
Would you like to gain a greater understanding of anxiety and learn some helpful
strategies to support your child?**

Learning to cope with anxiety, stress and fear, whilst a normal part of your child's development, can be deeply challenging not only for children but also for parents and the family unit as a whole.

This information session will cover:

- Understanding the role of anxiety and normal childhood development
- The signs and symptoms in your children
- Types of anxiety disorders
- What's helpful and not helpful
- Methods and strategies to support your children
- Relaxation techniques and tools, mindfulness, breathing etc.
- Where to go for more information/help

Fact sheets, practical exercises and brochures are also included.

Cost: \$20

Venue: At ARCVic, 292 Canterbury Road, Surrey Hills

2019 Dates:

- Wednesday March 27th, 6.30-8.00pm
- Wednesday May 29th, 6.30-8.00pm

Bookings essential

For further information or to register visit www.arcvic.org.au
call the ARCVic Office on 9830 0566 or email rsatsis@arcvic.org.au

The My Chinese Teacher Program Zoom Risk Assessment as mentioned previously in our Linkletter.

My Education Group Risk Assessment: Zoom

My Education Group and Zoom

Overview

The *My Chinese Teacher* program (a product of MEG) uses a combination of a Chinese teacher based in China using video conferencing technology and the generalist classroom teacher to provide a Chinese language and culture program, as well as running and supervising the video conferencing session.

The classroom of up to 30 students receives a weekly 25 minute Chinese lesson over video conferencing software with a Chinese teacher (or 15 minutes for Foundation level.) The generalist teacher then dedicates another 30-45 minutes a week of follow up work to reinforce the ideas first introduced by the Chinese teacher.

Zoom has been found to be the best video conferencing solution to use when connecting to China, providing the highest quality audio/video consistently and reliably and super easy for classroom teachers to use, as well as to be low on bandwidth demands.

The Chinese teacher is an employee of MEG and is the host of the meetings, while the classroom teacher connects to the meeting by clicking on a zoom meeting link provided by their Chinese teacher every week.

Over 500 classrooms across Australia are connecting with Zoom with this program every week.

MEG engages in the Zoom products in 2 ways and it is up to the school which method they prefer:

1. Using Zoom servers that are based in Australia
2. Using Zoom through MEG's servers which are based in a datacentre in Melbourne

Risk Assessment: Zoom

Risk	Mitigating Strategy
<p>Protecting student privacy data</p> <ul style="list-style-type: none"> • Call records are retained outside the school network (this is not video recording), including usage and log and location data • Recording of lessons that includes imagery/audio of students: it is possible for lessons to be recorded through Zoom and stored on MEG's storage • Someone recording with a video camera a projection of the meeting onto a screen 	<p>My Education Group's responsibility</p> <p>Company policy directed to Chinese teachers is that no lessons are recorded unless receiving direct approval from classroom teachers – this includes recording through Zoom software, or with a video camera recording what is being shown on their computer screen</p> <p>Company to offer schools the option of Zoom going through our own datacentre in Melbourne, allowing an Australian based company to be responsible for the transmission of data</p> <p>Company to educate classroom teachers that they can see if a lesson is being recorded by an icon that is shown in the top right-hand corner of the screen when a recording takes place</p> <p>Schools' responsibility to their staff</p> <p>Ensure classroom teachers are aware that lessons are not allowed to be recorded unless all students have the necessary approvals</p> <p>Ensure classroom teachers are aware that they can tell if a lesson is being recorded through an icon that is shown in the top right-hand corner of the screen when a recording takes place</p>

The My Chinese Teacher Program Zoom Risk Assessment continued.

Risk	Mitigating Strategy
<p>Account creation that required classroom teacher email address and password</p>	<p>My Education Group's responsibility</p> <p>Company (and Chinese Teachers) will always be the host of the meetings, so classroom teachers won't have to put in any of their personal data</p> <p>Schools' responsibility to their staff</p> <p>Ensure classroom teachers do not set up their own Zoom accounts and that there is never a need to input their real email address anywhere throughout the session</p>
<p>Unsupervised communications between Chinese teacher and student</p>	<p>My Education Group's responsibility</p> <p>Company policy is strictly no direct communication between Chinese teacher and student, unless under the supervision of the classroom teacher</p> <p>Chinese teacher must always send the Zoom meeting link to the classroom teacher and never to a student – this is also company policy</p> <p>Any unsolicited communication from a student to the Chinese teacher would be immediately raised to MEG management who would contact the classroom teacher immediately, however communication is impossible unless the classroom teacher gives students the Chinese teacher's email address</p> <p>Schools' responsibility to their staff</p> <p>Ensure staff supervised all video conferencing link ups between the Chinese teacher and the students throughout the whole session</p> <p>Ensure staff never provide to students the Chinese teacher's email address OR the zoom meeting link</p>
<p>Remote Desktop Control: giving a Chinese teacher or classroom teacher access to the other person's computer</p>	<p>My Education Group's responsibility</p> <p>Company policy is to never give access to or request access from the classroom teacher and their respective computer</p> <p>Schools' responsibility to their staff</p> <p>Ensure classroom teachers understand to never give access to or request access from the Chinese teacher and their respective computer through the Remote Desktop Control function</p> <p>Ensure classroom teachers do not send any files to the Chinese teacher through the zoom application</p>



SCHOOL COUNCIL ELECTION 2019

The Glen Katherine Primary School Council election process begins today—we are calling for nominations for our 2019 School Council. Anyone who is interested in the work of School Council and would like to nominate for a position on School Council is encouraged to read the attached **School Council Elections – Information for Parents Flyer**.

Our School Council members comprise both parents and staff and together, we oversee the school's facilities, finances, policies and operations of several of the school's programs (eg. Canteen, Out of School Hours Care Program, school uniform requirements, cleaning contractual arrangements).

School Council meetings are held twice a term on a Wednesday evening. Members also belong to at least one or two sub-committees which also have evening meetings, twice a term. These meetings align to our PFA meeting nights on a Tuesday night.

The composition of GK's School Council comprises a membership of 14 people as follows:

- 1 Executive Officer (Principal)
- 7 Parent category members
- 4 Department of Education and Training category members
- 2 Community (or co-opted) members.

Each year, half of the memberships' term of office expires. Members can renominate and/or nominations are received from others. An election is held if the number of nominations for vacant positions exceeds the number of positions available. Nomination forms for all membership categories are available at the office. Once completed the nomination forms need to be lodged in the designated ballot box also in the office.

Please contact me with any general enquiries about School Council membership.

Leanne Tingwell

Schedule 4 Notice of Election and Call for Nominations

An election is to be conducted for members of the School Council of Glen Katherine Primary School.

Nomination forms may be obtained from the school website or office and must be lodged by 4.00 pm Monday 4th March, 2019. A ballot (if required) will close at 4.00 pm on Thursday 11th March, 2019. Following the close of nominations, a list of the nominations received will be posted in the foyer. The terms of office, membership categories and number of positions in each membership category open for election are as follows:

Membership Category	Term of office	No. of Positions
Parent Category	From the day after the date of the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021	3 positions 4 x 2 year terms
DET Employee Member	From the day after the date of the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021.	2 positions 2 x 2 year terms
Co-opted Members	From the day after the date of the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021.	2 positions 2 x 1 year term (1 is designated for Community, the other for a PFA rep)

School Council Elections - Information for Parents

WHAT IS A SCHOOL COUNCIL AND WHAT DOES IT DO?

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the key directions of a school within statewide guidelines. In doing this, a school council is able to directly influence the quality of education that the school provides for its students.

WHO IS ON THE SCHOOL COUNCIL?

For most school councils, there are three possible categories of membership:

A mandated elected Parent category – more than one-third of the total members must be from this category. Department of Education and Training (DET) employees can be Parent members at their child's school as long as they are not engaged in work at the school.

A mandated elected DET employee category – members of this category may make up no more than one-third of the total membership of school council. The principal of the school is automatically one of these members.

An optional Community member category – members are coopted by a decision of the council because of their special skills, interests or experiences. Department employees are not eligible to be Community members. Generally, the term of office for all members is two years. The term of office of half the members expires each year, creating vacancies for the annual school council elections.

WHY IS PARENT MEMBERSHIP SO IMPORTANT?

Parents on school councils provide important viewpoints and have valuable skills that can help shape the direction of the school.

Those parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging.

DO I NEED SPECIAL EXPERIENCE TO BE ON SCHOOL COUNCIL?

Each member brings their own valuable life skills and knowledge to the role. Councilors may need to develop skills and acquire knowledge in areas that are unfamiliar to them. What you do need is an interest in your child's school and the desire to work in partnership with others to help shape the school's future.

HOW CAN YOU BECOME INVOLVED?

The most obvious way is to vote in the elections, which are held in Term one each year. However, ballots are only held if more people nominate as candidates than there are positions vacant.

Sentral Parent Portal – Handy Information

In the coming editions of the Linkletter we will be disseminating information related to our Sentral Parent Portal to help make the transition to the Portal as user friendly as possible.

As you can understand, we are still new to this platform too so we are experiencing some teething problems that we are working with Sentral to rectify. We hope we can make the experience of using the Parent Portal as easy and seamless as possible. As with anything new, we appreciate your patience and understanding in getting the Portal up and running effectively.

As mentioned in our last Linkletter, all school information and communication will be done through Sentral this year. To enable this to work effectively we need all families to register for our Sentral Parent Portal. All families would have received a letter from the school to register for the Parent Portal. If you have not received a letter or misplaced it please contact the office to get another copy.

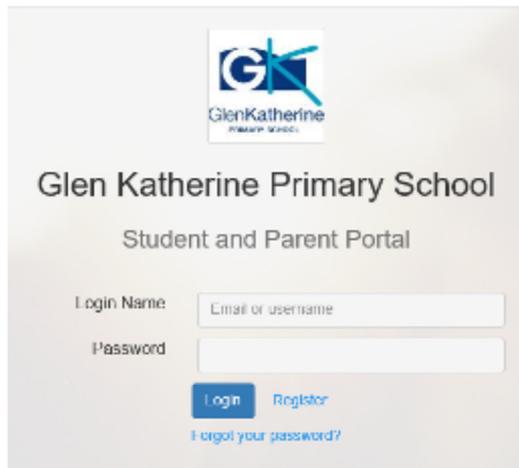
Current issues to be aware of:

- App is currently not working. Sentral are working on an update to resolve the issues.
- If you hit the reset password button you WILL NOT receive an email. If you need to reset your password please contact the office instead.
- The current notices that need to be Actioned/Approved have expired & can't be accessed. Again we are working with Sentral to fix this and will reissue these notices so you can access them in due course.
- Please use the Portal for student absence management – any absences can be notified on the Portal including any future absences.

Please follow the instructions below to register to Register for the Parent Portal:

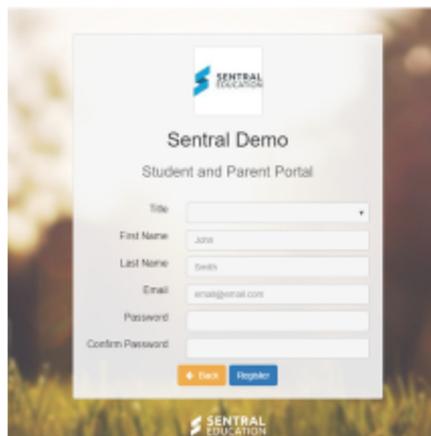
Step 1 - Go to the school's Sentral Portal web address:

<https://sentral.glenkps.vic.edu.au/portal2/#!/login>



The screenshot shows the login page for Glen Katherine Primary School. At the top is the school's logo, which features a stylized 'GK' and the text 'GlenKatherine PRIMARY SCHOOLS'. Below the logo, the text reads 'Glen Katherine Primary School' and 'Student and Parent Portal'. There are two input fields: 'Login Name' with the placeholder text 'Email or username' and 'Password'. Below the fields are two buttons: 'Login' and 'Register'. At the bottom, there is a link that says 'I forgot your password?'.

Step 2 - Click on Register Button for Portal.



The screenshot shows the registration page for the Sentral Demo. At the top is the Sentral Education logo. Below it, the text reads 'Sentral Demo' and 'Student and Parent Portal'. There are several input fields: 'Title' (a dropdown menu), 'First Name' (with the placeholder 'John'), 'Last Name' (with the placeholder 'Smith'), 'Email' (with the placeholder 'email@sentral.com'), 'Password', and 'Confirm Password'. At the bottom, there are two buttons: 'Back' and 'Register'. The Sentral Education logo is also visible at the bottom of the page.

Sentral Parent Portal – Handy Information continued..

Step 2 - Click on Register Button for Portal.

Sentral Demo
Student and Parent Portal

Title

First Name

Last Name

Email

Password

Confirm Password

Fill out details and select a password. Click on **Register**.

You will receive a confirmation screen for Web Portal and registering for the App 'Sentral for Parents' which can be downloaded on your mobile device.

Please note – Unfortunately at the moment the Sentral App is not working. Sentral are currently working on fixing it. We will let you know when it has been updated and ready to download & setup.

Step 3 - App Register

Sentral Demo
Student and Parent Portal

You have successfully registered to the Web Portal. You can also register to the mobile app "Sentral for Parents" which can be downloaded on your mobile device.

[I have registered my parent app using another email address](#)

- A) MOST COMMON ACTION - If you do not have an App account and wish to use the same email/password details for your Portal, click on **'Register App'**.
- B) If you do not have an App account and wish to do this via the Portal - click on **Skip**.

Refer to App Access within this guide for steps to setup.

- C) If you already have been using the Sentral Parent App - click on **'I have registered my parent app using another email address'**. Type in your credentials as per screen below.

MSP Photography is excited to be photographing Glen Katherine PS on *Thursday 28th February 2019.*



As school photo day is fast approaching, school photo order envelopes have been handed out to every student! It is important to follow the order instructions on your personalised envelopes.

We offer a variety of pack choices starting from just \$20. Jump online at www.msp.com.au to view these packages, alternatively they are all pictured & listed on your personalised photo order envelope.
Please follow the below steps for a smooth ordering process and photo day experience.

Ordering:

Payment Options include Cash or Online

TO ORDER WITH CASH

- On your envelope please select which package you would like to purchase & enclose CORRECT MONEY in your child's envelope
- Please include correct money as there is NO CHANGE AVAILABLE on or after photo day

TO ORDER ONLINE

- Using your child's SHOOTKEY logon to www.msp.com.au and click ORDER ONLINE. Following the on screen prompts you may select your chosen package and make payment
- You will receive an email once the order is complete. Please record your child's Reference Number on their envelope
- The online ordering system closes at midnight of photo day

Sibling Photos:

FAMILY PHOTO SLIPS ARE ATTACHED TO YOUR ELDEST CHILDS PHOTO ENVELOPE

- Please leave the slip attached to your envelope and follow listed instructions
- Pay online using the family SHOOTKEY
- Spare Family Slips are available at the school office if you did not receive one

****PLEASE NOTE FAMILY ORDERS MUST BE MADE ONLINE & MUST BE MADE BEFORE 11.59PM THE NIGHT BEFORE PHOTO DAY.****

All students will need to hand their envelope to the photographer on photo day regardless of payment method as all students have their photo taken on the day whether or not an order has been placed. Please do not seal envelopes inside of each other. If you have any further queries or questions please contact us.



MSP Photography | North East Melbourne

P 9466 7331 | E admin.nem@msp.com.au | 7/9 Mirra Court, Bundoora VIC 3083
www.msp.com.au

CANTEEN

DAY & DATE	NAMES
Tues 19 th Feb	C Cunliffe
Wed 20 th Feb	S Diaz; M Bonanno
Thurs 21 st Feb	T Forbes; K Bate
Fri 22 nd Feb	B Lowe; K Wishart; S Plummer
Tues 26 th Feb	C McFarlane
Wed 27 th Feb	L Mills; L Pritchard
Thurs 28 th Feb	S King

[-Make sure you update your QKR Profiles with your correct class-](#)

HANDY HINT: Have a special 'CANTEEN' purse or wallet just for the children to use at counter sales time. This helps to prevent savings & gift money from being brought to school without your knowledge.

QKR HANDY HINT: If you have pre-ordered lunch on QKR & then your child is sick, you can cancel the order up to 8.30am on the day of delivery and receive a credit on the app. It will automatically be applied next time you order.

I have emailed out the Roster as it stands so I hope all canteen volunteers have received a copy. I am happy to provide a hard copy should anyone prefer it, just pop in & I can print one off or ask when you're on duty.

So good to have filled some gaps so far, however, I would love to fill the 4th **Thursday** spot ASAP as my helper that day is recovering from an injury.

I'm also looking for extra help on the 2nd, 3^{rs} & 4th Tuesday and 2nd Wednesday. If you are interested in giving canteen duty a go please contact me via the canteen Tues to Thurs 9am to 1.30pm or Fri 11.30am to 1.30pm in person or on 94311599, via cunningham.suzanne.s@edumail.vic.gov.au or by dropping a note in the class lunch tub.

Cheers, Suzi Cunningham

Glen Katherine Primary School Parents & Friends Association Update



At the last meeting we discussed...	What's coming up...
<p>Meeting was held 12 Feb 2019</p> <ul style="list-style-type: none"> • 2019 events calendar • Second hand uniform shop • Entertainment books • 2019 PFA budget • In school hours PFA info sessions • School Council rep for the PFA Committee <p>Next meeting will be Tues, 12 Mar 2019 @ 7pm in the staff room.</p>	<p>'GK Stands Together' Family Fun Night to support the National Day of Action against Bullying & Violence – Thursday, 21 March 2019.</p>  <p>PFA Info session for new families or those who can't attend evening meetings – Friday, 22 February 2019.</p> <p>Entertainment Books coming in April 2019.</p>
Volunteering opportunities...	Did you know...
<p>We are currently looking for:</p> <ul style="list-style-type: none"> • Helpers in the Second Hand Uniform Shop on Friday mornings 8.30am – 9.00am 	<p>School banking not only teaches your child about saving but it also benefits the school – a percentage of each deposit is returned to the school as fundraising! Banking day: Wednesday</p>
<p>More detail posted on the 'GK Primary' Facebook page or email glenkpfa@gmail.com</p>	

IMPORTANT DATES FOR TERM 1

Month	Monday	Tuesday	Wednesday	Thursday	Friday
FEB Week 4	18 Linkletter District Swimming	19 OPEN AFTERNOON 3.10pm—4.30pm	20 School Council 7.30pm	21	22 Whole School Assembly PFA Information Session 9am
FEB/MAR Week 5	25	26 Footsteps P-6 P/Arts Incursion	27 Prep FAMILY BBQ Afternoon 5.30pm-7pm BBQ	28 PHOTO DAY	1
FEB/MAR Week 6	4 Linkletter Division Swimming	5 Footsteps P-6 P/Arts Incursion	6	7	8 Whole School Assembly
MAR Week 7	11 LABOUR DAY HOLIDAY	12 Meeting Night 7pm (PFA and School Council Sub Committees)	13	14	15 National Day Against Bullying & Violence
MAR Week 8	18 Linkletter	19	20 School Council AGM 7.00pm	21 HARMONY DAY (Activities) : Footsteps P-6 Dance Performances 'GK Stands Together' Family Fun Night	22 Whole School Assembly
MAR Week 9	25	26	27 Parent Teacher Interviews 3.20-7.00pm	28	29
APR Week 10	1 Linkletter FUN RUN	2	3 Parent Teacher Interviews 3.10-4.30	4	5 Whole School Assembly at 2.00pm LAST DAY of Term 2.30pm

SCHOOLS CLEAN UP AUSTRALIA DAY – FRIDAY



On Friday 1st March GK will be participating in the Schools Clean Up Australia Day, ensuring our school grounds are not contributing to waste in our rivers and creeks.

However, cleaning up our community takes more than a few minutes of action. It requires a change of mindset and commitment to reducing waste in all facets of our lives.

Below are some ideas our students have suggested:

Nude food in lunchboxes

Buy in bulk – no individual food packets but reusable containers.

Buy fruit and veg NAKED – not packaged

Reduce/Reuse/Recycle whenever possible

Put waste in the right place – cardboard/paper in recycle bins, food scraps in composting

GARDENING HELP REQUIRED

Our GK community garden needs some help getting through the seasons and as much as Mrs Arena and Mrs Webb like to think they know EVERYTHING about gardening – they sadly don't and would be interested in getting interested gardeners in to share their help and tips with:

- Pruning fruit/citrus trees
- Composting
- Vegetable growing
- Anything else that may be useful!

Mrs Arena runs gardening lessons with grade 3 and 4 students on MONDAYS and TUESDAYS and would happily have some experts their sharing their knowledge during those classes. Or if an-time suits, just please email and we can arrange something suitable. other

Happy Gardening!

Mrs Arena Arena.Sharon.S@edumail.vic.gov.au

Mrs Webb webb.annemarie.a@edumail.vic.gov.au



COMMUNITY NEWS



TENNIS LESSONS
GLEN KATHERINE PRIMARY SCHOOL COURTS

WE SPECIALIZE IN LESSONS FOR BEGINNERS

TERM 1 - SUMMER SPECIAL

ENROL NOW & RECEIVE A **30% DISCOUNT** AND A NEW RACKET FOR **FREE!**

FOR MORE INFORMATION
TEL: 9432-3706
WEB: WWW.TOPLINETENNIS.COM
EMAIL: INFO@TOPLINETENNIS.COM

TOPLINE TENNIS



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Fun, Fitness, Friendships
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Ph: Carolyn on 0417 599 623

Follow us on Facebook!

www.elthamcalistheniccollege.com.au



Diamond Creek Eltham Panton Hill

livinglearningnilumbik.vic.gov.au
Info: livinglearning@nilumbik.vic.gov.au
9433 3742

Check the website for details. Enrol online, in person or over the phone!

Courses for kids and teens

Art for kids Art for teens Come 'n' try kids didgeridoo Come 'n' try kids - aboriginal art Cooking for kids Guitar for kids Kids singing Little Picasso's Photography for teens Youth impro and performance skills



Courses for adults

Art and pottery Books and writing Career and business skills Computers and technology Crafts and textiles Dance and music Family Health, fitness and wellbeing Home, cooking and gardening Languages MakerSpaces Social events and activities Technology and computers



Are you thinking about starting your career or looking for a career change?

Let Living and Learning Nilumbik help you get there! Not only is Living & Learning Nilumbik your local provider of Nationally Recognised Qualification courses but on average 95% of our graduates gain employment. (Registered Training Organisation Performance Indicator Report 2017, Dept. of Education and Training.)

Certificate III in Individual Support (Ageing, Home and Community) CHC3015 Become qualified to work in the expanding Aged Care and Home and Community Care industries.

Certificate IV in Training and Assessment TAE40116 Earn more with what you already know! This qualification opens up opportunities to teach at TAFE and other RTOs.

Diploma of Project Management 85851415 New in 2021! Become a qualified Project Manager, whether you are seeking to formalise your skills or you aspire to a project management position.

Certificate III in Early Childhood Education and Care CHC3013 We have excellent relationships with over 20 local early childhood services which offer ongoing professional networks and practical placement.

For eligible individuals this training is delivered with Victorian and Commonwealth Government funding. Registered Training Organisation No. 3088



DANCE MACHINE

FREE TRIAL CLASSES!

DANCE STYLES: HIP HOP, JAZZ, BALLET, LYRICAL, ACRO, BOYS HIP HOP & MORE!

LOCATION: 8A/79 ENTERPRISE DRIVE, UNIVERSITY HILL BUNDOORA

DANCE MACHINE OFFERS:
Recreational & Elite Programs
Classes from 2 years of age through to teens
No sewing required
Brand new studio in Uni Hill located near shops & cafes

If you're looking for a fresh, modern and innovative dance school set in a brand new State of the Art facility, look no further! We teach all the latest dance styles with friendly, fun and engaging teachers. See your child grow in confidence, form new friendships, and build on strength, flexibility & co-ordination!



TO ORGANISE YOUR FREE TRIAL:
0430 226 605
admin@dancemachine.com.au

VISIT WWW.DANCEMACHINE.COM.AU FOR MORE INFORMATION
#DANCEMACHINESTUDIO | WWW.FACEBOOK.COM/DANCEMACHINESTUDIO

COMMUNITY NEWS



Research Junior Football Club
"The Family Club"

**ARE YOU READY TO PLAY FOOTY IN 2019?
COME JOIN THE MIGHTY SEARCHERS!**

We are now recruiting for our 2019 teams from U9 to U17 including Girls U10, U12, U14, U16 and U18 teams.

**Come along to our Registration and Open Day!
Sunday 10th February
10.00am to 1.00pm**

Clinic for Auskick and U9 to U12 girls and boys

Eltham College Oval, Main Road, Research
** For current players this is also our Registration Day **

On the day we will have -

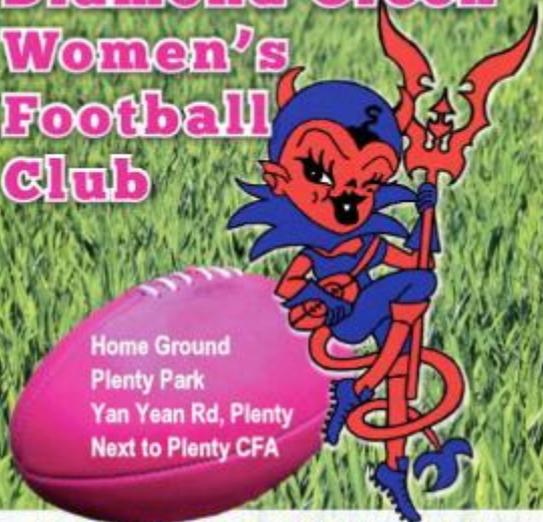
- Clinic at 11.00am for interested girls & boys for Auskick and all kids eligible between U9 and U12 hours with coaches and free giveaways
- Free sausage sizzle
- Mouth guard fittings
- Meet the coaches
- Merchandise available
- Help with online registration

For more info on Girls Junior Teams contact Jesse on 0438372748
For more info on Boys Junior Teams contact Adam on 0439946918
Or email searchers@researchjfc.com.au



GO SEARCHERS!

Diamond Creek Women's Football Club



Home Ground
Plenty Park
Yan Yean Rd, Plenty
Next to Plenty CFA

NOW RECRUITING
Under 10 girls (no experience necessary)
(age 7 to 9 on the 1 Jan 2019)
Contact Nicole Ricardo, DCWFC Junior Vice President on 0400 119 101 or nicole@montytyres.com.au

www.dcwfc.com.au



GREENSBOROUGH JUNIOR FOOTBALL CLUB

A Day On The Green Twenty Nineteen!

A DAY ON THE GREEN





2019 REGISTRATION DAY
SUNDAY 17 FEBRUARY, 2019
11.00AM TO 3.00PM

Registration for Boys & Girls from U9's to U18's

\$25 DISCOUNT FOR ALL NEW REGISTRATIONS

WIN A 2019 MEMBERSHIP

LIVE MUSIC FROM 11:30AM TO 2:30PM
BBQ, RAFFLES, GAMES & MORE!

ANTHONY BEALE RESERVE, ST HELENA ROAD, GREENSBOROUGH
info@gjfc.org.au

CALLING ALL
U/9 & U/11'S!

GET INVOLVED IN
OUR TUESDAY
AFTERNOON COMP

NETS STADIUM
2 Somers Avenue, Macleod

For more info visit our website:
www.banyulenetball.com.au



SUMMER SEASON B

TUESDAYS 4PM
U/9'S - U/11'S

GRAB SOME FRIENDS,
&
ENJOY THE GAME C

COMMUNITY NEWS

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SUMMER SEASON BEGINS FEB 5TH

TUESDAYS 4PM -6:15PM
U/9'S - U/13'S

GRAB SOME FRIENDS, START A TEAM
&
ENJOY THE GAME OF NETBALL!

Community Notice

Come along and join
**DIAMOND CREEK (DEVILS)
BASEBALL CLUB**

Registration Day

BOYS AND GIRLS, JUNIORS AND SENIORS

Sunday 3rd March
10am - 12 midday

ALL
WELCOME!

Wednesday 6th March
5:30pm - 6:30pm

Campbell St Reserve
Challenger St,
Diamond Creek

Enquiries: Rick Campbell
(President) 0438 721 962

email: diamondcreekbaseball@hotmail.com



Diamond Creek
Community Bank® Branch



St Helena Secondary College

St Helena is a high performing Secondary College that inspires students to flourish and Dare to be Excellent.

“Dare to be Excellent”

SHOWCASE 2019

19th March
Information Sessions at
5pm, 6pm & 7pm
Bookings via: <https://www.trybooking.com/BA2M8>

Showcase and regular tours booked via our website

St Helena Secondary College, Waiwaka Road, Eltham North 3055 Ph: 9410 8080 www.sthelena.vic.edu.au

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ELTHAM LACROSSE 2019

**SCHOOLS
COMPETITION**

ELTHAM LACROSSE CLUB

FREE EVENT!

COME & TRY THE FASTEST GAME ON TWO FEET!

Tuesday 5th, 12th, 19th & 26th March
Time: 5.15 - 6.30pm
Lower Eltham Park, Main Road Eltham (near train park)

TO REGISTER VISIT
elthamlacrosseclub.com.au/registration

FOR MORE INFORMATION
info@elthamlacrosseclub.com.au

WATSONIA HEIGHTS FOOTBALL CLUB

JUNIOR REGISTRATION & FAMILY DAY

OPEN FOR GIRLS & BOYS AGED 4 - 18 YEARS OLD

SUNDAY, 24TH OF FEBRUARY
10:00am - 2:00pm @
ELDER STREET RESERVE

- MEET THE COACHES, PROGRAM OVERVIEW & Q&A
- FAMILY ACTIVITIES
- MELBOURNE CITY FC & ALDI MINI ROOS GIVEAWAYS
- FOOD & DRINKS AVAILABLE

REGISTRATION TIMES

10:00am	U7 - U9
11:15am	U10 - U13
12:30am	U14 - U18

MINI ROOS
CITY CLUB

For more information please contact Colin:
M: 0433 118 842
E: grassroots@whfc.org.au
www.whfc.org.au