Dear Prep Parents,

At Glen Katherine we implement a bulk billing practice in which we pre plan and cost anticipated excursions and special activities for the year ahead. Generally, parents prefer to pay one amount rather than have to pay for activities several times throughout the year.

Listed below is an overview of the units of work being studied by your child in 2016.

<table>
<thead>
<tr>
<th>Term One</th>
<th>Term Two</th>
<th>Term Three</th>
<th>Term Four</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit – My Family &amp; Me</td>
<td>Unit – People who help us in the community</td>
<td>Unit – Under the Sea</td>
<td>Unit - Roll Up Roll Up</td>
</tr>
<tr>
<td>Camp Quality Incursion</td>
<td>St Helena Community Walk</td>
<td>Melb Aquarium</td>
<td>Prep Bfast</td>
</tr>
<tr>
<td>No Cost</td>
<td>No cost</td>
<td>$ 23.00</td>
<td>$ 5.00</td>
</tr>
<tr>
<td>Life Education</td>
<td>Science/Eco Activities</td>
<td>PArts Incursion</td>
<td>Fitness Wox</td>
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<tr>
<td>100 days celebration</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>$ 9.00</td>
<td></td>
<td>$ 2.50</td>
<td>$ 6.00</td>
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<td></td>
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<td>$ 5.00</td>
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</table>

Total cost for 2016 = $ 53.00

These activities are an integral part of the day to day teaching program and the involvement of all children is strongly recommended.

Please remember our School Council endorsed “NO PAY NO GO Policy.” If students haven’t paid for excursions/incursions 3 working days prior to the excursion/activity they may not be able to participate. We require a 3 day margin to confirm arrangements with providers, finalise list of participants and make alternative arrangements for non-participants.

If payment of the total amount by the due date creates any financial difficulties please contact our Business Manager, Jodee Jackson to discuss payment options.

This year we have decided to trial a new permission notice process. Instead of having to complete forms for every excursion and incursion we thought we would try just one form which will cover all school activities for 2016 per grade level. Once signed, you will not have to sign and send back a permission slip for each activity as it occurs. Instead you will receive an information sheet about 3-4 weeks before a particular event with specific information about that activity e.g. what to wear, bus collection times, request for parent helpers and also an invoice will be attached if payment has not yet been received.

Please complete and sign the following form and return to the office by Wednesday 23rd March. By signing this form you authorise for your child to attend the listed excursions/incursions and it also confirms your commitment to pay for this activity through either the instalment plan, whole payment, payment plan or 3 business days prior to the event. The first instalment payment is not due until week 2 of Term 2 Friday April 29th.

Finally, please note that charges and permission for 2016 Camp will be a separate process for Grades 3&4 and Grades 5&6 that will be sent out later in the year.

Kind Regards,

Leanne Tingwell
Principal
2016 PERMISSION SLIP FOR PREP EXCURSIONS/INCURSIONS

Prep EXCURSIONS/INCURSIONS for 2016

- Camp Quality Incursion
- St Helena Community Walk
- Life Education
- 100 days celebration
- Melbourne Aquarium
- Science/Eco Activities
- Performing Arts Incursion
- Prep Breakfast
- Fitness Worx

Child’s Name: ____________________________  Grade: ____________________________

I give permission for my child to attend the above excursions/incursions. In the event of illness or injury to my child whilst at school, on an excursion or traveling to or from school, I authorize a staff member in charge of my child, where it is impracticable to communicate with me, to consent to emergency medical arrangements on my behalf as are deemed necessary by a qualified medical practitioner.

Name: ____________________________  Signed (Parent /guardian): _________________  Date: __________

My emergency mobile phone contact is: ______________________________________

ICT Photograph Consent

I consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school’s publications, school website or for publicity purposes without acknowledgement and without being entitled to any renumeration or compensation.

(Strike out if you do not consent)

Parent Helper – Expression of Interest

Name: ____________________________  Phone: ______________  Email: ____________________________

I am interested in being a parent helper for the following Prep Excursions/Incursions:

_________________________________________________________________________________________________________

Child’s Name: ________________________________________  Grade: ____________________________

I would be available to assist on the day and will make my own way to the chosen activity.

My ‘Working with Children’ Card number is: ______________

Signed (Parent /guardian): ________________________________________

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