



November 2025

Dear Parent/Guardian,

As we plan for another great year of learning in 2026, we're writing to share information about Glen Katherine Primary School's **voluntary financial contributions** and how they directly benefit your child and our school community.

First, a quick reassurance

- **All contributions are voluntary.**
- Every student will receive the **same access to the standard curriculum** regardless of whether a family contributes.

Why your support matters

Your generosity helps us go beyond the basics so students can experience a richer, more engaging education. Thanks to families' support in **2025 (63% participation)**, we were able to:

- **Equip classrooms** with up-to-date learning resources and equipment
- **Support our specialist programs** with extra materials (Arts, PE, STEM/Tech, Languages, etc.)
- **Staff the first aid room** to keep students safe and cared for
- **Refresh our library** with new books to inspire reading and research

These contributions help cover the materials and facilities that bring our programs to life and keep our school running smoothly.

Book Packs - saving families money

In 2026, the school will **purchase classroom supplies in bulk** for students to share. This approach delivers a **saving of approximately \$50–\$80 per student** and ensures every child has the right materials when they need them.

(See **Education Items for Students to Own** on the next page for details.)

How you can contribute

If you're in a position to support, contributions can be made:

- **Online via Compass** (Payments > School Contributions)
- **At the school office** (EFTPOS/cash)
- **By instalments**, if that helps (please contact the office)

Every contribution, no matter the amount, makes a meaningful difference.



Thank you

We're incredibly grateful for the many ways families support GKPS—through contributions, fundraising, and volunteering time. Together, we can continue offering the high-quality learning experiences our students deserve.

For more information, please see the **Department of Education's Parent Payments Policy (one-page overview)**. If you have any questions or would like to discuss flexible payment options, please contact the school office.

Yours sincerely,

Gerard Fay

Gerard Fay
Principal

Tash Roy

Tash Roy
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wood • Science – ingredients, books, shared classroom materials • Mathematics – class sets, numeracy blocks, calculators, maths kits • English – book boxes, class sets, readers, novels • Sports – general sports equipment, ribbons, materials 	\$165.00
Online Subscriptions – allows home access to support learning <ul style="list-style-type: none"> • Literacy, Numeracy, Reading, Learning Platform 	\$50.00
ICT IT Tech Support	\$15.00
Printing and photocopying of worksheets and learning materials	\$10.00
Total Curriculum Contributions	\$240.00
Other Contributions - for non-curriculum items and activities	Amount
First Aid Contribution – First Aid Officer employed to cover lunch and recess breaks each day, provision of first aid supplies and support, management of medical conditions and administering of medication	\$40.00
School grounds maintenance and improvements – maintenance person employed to maintain school grounds and provide facilities support	\$50.00
Total Other Contributions	\$90.00
Tax deductible contributions	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. Suggested amount \$50.00	

Extra-Curricular Items and Activities – provided on a user-pays basis

Glen Katherine Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. The cost of extra-curricular items and activities will be advised throughout the year.

Education Items for Students to own – 2026	Amount
We request parents' to purchase headphones and a pencil case for their child\children.	

The School Saving Bonus provides families with support for extra-curricular items and activities.

Extra-Curricular Items and Activities	Amount
School Camps:	TBA



Prep Breakfast – approximately \$5.00	
Junior School - Day Camp approximately \$80.00	
Year 3 – Day camp approximately 100.00	
Year 4 -3 days 2 nights approximately \$440.00	
Year 5 - 3 days 2 nights approximately \$440.00	
Year 6 – 3 days 2 nights approximately \$440.00	
Interschool sports program for Senior Years. Approximately \$200.00 This includes an Alternative sports program	TBA
Each cohort will schedule an incursion/excursion Term 2 & Term 3. Activities will be advised throughout the year (excludes sporting activities).	TBA
Whole School Activities: <ul style="list-style-type: none"> ● Athletics carnival - entry and transport ● Harmony Day ● Book Week Swimming Carnival – Years 3-6	TBA
Total Extra-Curricular Items and Activities	TBA

Financial Support for Families

Glen Katherine Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- School Saving Bonus
- *State Schools Relief (SSR)*
- *Flexible Contribution arrangements*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Alison Thomson, Business Manager

Ph: 03 9431 1599 | Email: alison.thomson@education.vic.gov.au

Payment methods

- Compass
 - EFTPOS
 - Direct Credit :
- Home Page – Payment Centre – Contributions
via office
BSB: 063 222
Account: 10083328
Name: Glen Katherine Primary School

Payment options

1. Pay in full
2. 1 payment each term
3. 10 payments across the year.



Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.